

# Minnesota Department of Employment and Economic Development

PO Box 202, St. Cloud, MN 56302-0202

## INCOME TAX WITHHOLDING AUTHORIZATION/CHANGE FORM

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Unemployment benefits are *taxable income* under both Federal and Minnesota Law. You can choose to have Federal and Minnesota income taxes withheld from your benefit payments. Income tax will not be withheld unless you authorize it in writing.

### INCOME TAX WITHHOLDING IS VOLUNTARY, NOT MANDATORY

You can choose:

- **Federal** income tax withholding, or
- **Federal and Minnesota State** income tax withholding, or
- To have **NO** income taxes withheld from your payments

*(We're sorry, but we can't withhold Minnesota State income tax only)*

Federal income tax is withheld at a **10%** rate, and Minnesota State income tax is withheld at a **5%** rate. This means that your payments will be reduced by a total of **15%** if you choose both Federal and Minnesota state income tax withholding. Additional information is available in the *INCOME TAX LIABILITY* section of the *Unemployment Information Handbook*

**ONCE INCOME TAXES ARE WITHHELD, FEDERAL REGULATIONS PROHIBIT US FROM REFUNDING THEM TO YOU**

### To START, CHANGE or STOP Income Tax Withholding:

Complete the authorization below and **mail the form to: PO Box 202, St. Cloud, MN 56302-0202**

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I authorize the Minnesota Department of Employment and Economic Development to **START, CHANGE or STOP** withholding income taxes from my Unemployment Benefit payments as follows ("X" one):

\_\_\_\_\_ : **Federal Income Tax at the 10% rate; or**

\_\_\_\_\_ : **Both Federal and Minnesota State Income Tax at a combined 15% rate; or**

\_\_\_\_\_ : **Stop Withholding Income Taxes from my benefit payments.**

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**Name** (Please Print)

**Social Security Number**

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**Signature**

**Date**